

Torpoint Neighbourhood Development Plan Steering Group June Full Council Report

Your place
Your plan
Torpoint

Group Objective

To develop a Neighbourhood Development Plan for submission to Torpoint Town Council, through in depth consultations with the town community and associated stakeholders. Identifying future land use polices in accordance with priorities identified, from public consultation, in compliance with the Cornwall Local Plan and National Planning Policy Framework

Insights

- 1174 questionnaire responses received.
- 58% women 42% Men.
- A good representation of responses from across the age demographic.
- 11 volunteers entered 1029 questionnaires into an electronic format for analysis.

Achievements in month:

- Extended questionnaire deadline now closed, all questionnaires written up with analysis underway.
- Torpoint Community School questionnaire very successful, with 11% (122) of questionnaires received from what was an under represented age group.
- Tender launched to down select professional town planner support.

Plan for next month:

- Appoint Town Planner, run through introduction and kick off ahead of initial target. This will ensure the project can stay on track with the initial schedule/plan.
- Publish website.
- Publicise key insights and success of Initial Questionnaire.
- Plan In-depth consultation and Town Carnival consultation event.

Milestones

	Planned Date	Status
Complete transposing of paper based questionnaires to electronic format	15/05/2015	12/06/15
Complete Questionnaire Analysis	15/06/2015	TBC
Publicise themes and findings from questionnaire	30/06/2015	
Appointment of professional town planner	30/06/2015	
Kick off town planner	15/07/2015	
Develop in-depth consultation method	15/07/2015	
In-depth consultation period August to October	30/09/2015	
Town Carnival consultation event	12/09/2015	
Develop planning policies	15/10/2015	
Submit draft Neighbourhood Development Plan to Town Council	April 2016	

Risks / Assumptions / Issues / Dependencies

- Risk of poor/suitable responses to tender from prospective Town Planners – Assistant Town Clerk to email invited tenderers for confirmation of intention to tender.
- Webmaster extremely busy resulting in delays in the update of the Torpoint Plan website – Assistant Town Clerk to contact and get a commitment for a publish date.
- Volume of qualitative data from questionnaire is making data analysis difficult - Town planner to support analysis.