



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 5th October 2015 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint. The meeting will be finished by 9.00pm

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to matters on the Agenda.**
- 3. Matters arising from the minutes of the previous meeting (7th September 2015).**
- 4. Chair's Report.**
- 5. Publicity/Correspondence - Led by the Chair**
 - a) Carnival and Roadshow events update**
 - b) Website**
 - c) Christmas Light's switch on (28th November 2015)**
- 6. Report from sub groups:**
 - a) Project Plan – Led by Rob White.**
 - b) Communications – Led by Jon Sands**
- 7. Update on appointed Planners – Led by the Chair.**
- 8. Financial Update – Led by the ATC.**
- 9. Report to Council – Led by Gary Davis.**
- 10.AOB.**
- 11.Date of next meeting.**

Monday 9th November 7pm, Committee Room, Council Chambers.

Open forum

Milly Southworth Assistant Town Clerk

Tuesday 29th September 2015