

Torpoint Neighbourhood Plan Steering Group

April Full Council Report

Your place
Your plan
Torpoint

Group Objective

To develop a Neighbourhood Development Plan for submission to Torpoint Town Council for approval, through in depth consultations with the town community and associated stakeholders. Identifying future land use polices in accordance with priorities identified, from public consultation, in compliance with the Cornwall Local Plan and National Planning Policy.

Insights

- Facebook page has 348 likes, 50% of fans are under 34 years of age.
- 5% of Initial Questionnaires received after only a few days.
- 86% of the 148 respondents to the Communication Questionnaire read the Advertiser, 78% would use a Torpoint Plan website and 69% review the Town Noticeboards.
- To date 130 hours of voluntary work carried out by the steering group and volunteers






Achievements in month:

- 3500 Questionnaires printed, packed and distributed by 20 volunteers
- Presentation published on the Torpoint plan website
- Group Terms of Reference agreed & referred to Council for approval
- First working groups set up to cover project plan, communications and questionnaire data entry.

Plan for next month:

- Publicise Communication Questionnaire feedback.
- Commence analysis of the Initial Questionnaire.
- Develop and agree High Level Project Plan.
- Submit additional grant funding application.
- Develop website.

Milestones

	Planned Date	Status
Complete distribution of Initial Questionnaire	13/04/2015	
Publish Initial Questionnaire online	23/04/2015	
Paper based questionnaire closing date	01/05/2015	
Online questionnaire closing date	15/05/2015	
Complete Questionnaire Analysis		

The Project Plan is in development.
Further milestone details to be agreed at the next steering group meeting and published next month.

Risks / Assumptions / Issues / Dependencies

- 18-30 age group age group has been difficult to engage.
- Online survey scheduled for week commencing 20th April.
- Initial Questionnaire may not reach the breadth of the community including residents in care homes.
- Significant land-owners and key stakeholders may not give support to the Neighbourhood planning process.