



TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a meeting of the Torpoint Neighbourhood Development Plan (NDP) held on Monday 5th October 2015 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

PRESENT:, Mrs Andrea Johnson (Chair), Eddie Andrews, Gary Davis, Chris Goodman, Debbie Marks, Clare McCallum, Sheena Morton, John Osborn, Mike Pearn MBE, Tony Walsh, Rob White and the Assistant Town Clerk, Milly Southworth (ATC)

57-15 NDP Apologies for absence

Apologies for absence were submitted on behalf of Jon Sands (Vice-Chair), Mike Briggs, Gloria Courts, Jon Cowd, Pete Hamlyn, Lisa Hocking, William Pixley and John Tivnan.

58-15 NDP Declaration of Interest relating to items on the Agenda

Tony Walsh declared an interest in an organisation called Penntorr Arts, a local group with the aim on developing a space for the community connected to "Arts".

59-15 NDP Minutes of the previous meeting

The minutes of the Torpoint Neighbourhood Development Plan meeting held on Monday 7th September were approved.

60-15 NDP Matters arising from the minutes

- a) Displays for the Carnival:-
All completed.
- b) Letter from Lloyds Bank to the Town Mayor:-
Circulated.
- c) Excel template for results of Carnival questionnaire:-
Completed.
- d) Swimming pool information for Carnival:-
Specific information not needed.

61-15 NDP Report from the Chair

The Chair explained that the unfortunate delay which occurred in the Summer holiday period has meant that stakeholder meetings with the planners have been delayed. However, one meeting has taken place, which included the Planners, a representative from Cornwall Council, a representative from Devon & Cornwall Police (the Police Station), plus the Huggins brothers. The meeting sought to clarify local land ownership. The Chair continued that at the meeting Devon and Cornwall Police

had explained that as part of their rationalisation project they wish to release their asset in the town. There will however remain a local Police presence in the town, location to be confirmed.

The Chair reported the recent announcement that the Torpoint First Bus Depot is now up for sale in the town, which is a sizeable plot (0.4 acre). Members discussed this site and the land becoming available and highlighted the pitfalls that it currently presents, as it has been operating as a bus depot. It was suggested that the NDP steering group could enquire over the possibility of being kept informed over the sale of this land, although the sensitivity of this information was understood. The Chair agreed to pursue this further via the Cornwall Councillor (East), **action the Chair**.

The Chair highlighted a meeting planned for later this week with the planners and a Cornwall Council representative, to gain a further insight into the land ownership and any plans for the buildings at the lower end of Torpoint.

62-15 NDP Publicity/Correspondence

a) Carnival and Roadshow events update:-

The Chair invited steering group members to give their view of the Carnival event. Tony Walsh explained that he felt the response was really good to the stand. Rob White concurred with this opinion and added that whilst in discussion with some residents he posed the question asking if they would contribute financially (via an increase in the town precept) towards the upkeep of a swimming pool in the town. He added that, although this was a hypothetical question, the response was that residents would consider contributing more, if there was then perhaps a discount available for local users at a pool. It was suggested that perhaps this scheme could be considered across other parishes in the Rame Peninsula.

Nature / Waterfront – there was an interest from residents to undertake community projects and a significant number of people keen to make our community better.

The giant maps of the town generated much interest and the public were keen to place their sticker(s) over locations for change. These included:

1. Sports zone – alongside Torpoint Community College/YMCA building/Defiance Field – with a swimming pool
2. Waterfront – interest in a jetty, preserving and connecting other parts of the Peninsula
3. Lower end of Torpoint – locals felt that this part of the Torpoint, to include the old Fire Station and NHS building were areas for development. There was an interest from residents to preserve a library service, although not necessarily in its current form.

When considering the shopping habits question, over 140 questionnaires were completed and from those over 60% of respondents did their main grocery shopping outside of Torpoint. The results from the Carnival questionnaire will be posted on the website, in due course, **action the ATC**.

The Chair thanked all those who had assisted at the Carnival event and agreed that it had been well supported.

The Chair detailed a Roadshow event held last week at the library, on Monday, Wednesday and Friday mornings. There was the opportunity to talk to residents in more depth, however, the numbers who were spoken to were very low, over the three mornings only a total of 16 residents were consulted with some of whom lived on the Peninsula. The Chair explained that a NDP banner may be left at the library, along with some leaflets.

In order to plan and organise further roadshow events the Chair asked for more volunteers to join the Communications Group, Sheena Morton offered to join this group. In the absence of Jon Sands a revolving Lead was suggested for this group. The ATC will set up a meeting of this group, which is likely to take place during the week after this meeting, **action ATC**.

Sheena Morton suggested that a Roadshow could be held at Carbeile School during their forthcoming Parents Evenings, dates Tuesday 20th and Thursday 22nd October. Volunteers for this event were sought and Gary Davis, John Osborn, Sheena Morton and the Chair (Tuesday only) offered to assist. Sheena will ask at the Head Teacher Pete Hamlyn if this will be possible, ATC will then inform members, so as much notice is given, **action Sheena Morton and ATC**. Update to minutes: this event has now been confirmed. John Osborn suggested running a Roadshow within HMS Raleigh, Canteen, it was agreed to discuss this at the forthcoming meeting of the Communications group.

b) Website:-

Updates to the site have been ongoing by the ATC, including adding steering group members' photographs and additional documents. It was suggested to add a blog of further information regarding each member. The front page information may need a review in the future, to include a statement over managing expectations.

c) Christmas Light's switch on:-

Following discussion regarding this event and considering the limited time available to talk to residents it was decided that a small presence may be useful, however, it will not be an opportunity which is used to consult in detail.

63-15 NDP Report from sub groups

a) Project Plan:-

With guidance from members the project plan was duly updated by Rob White. Progress has been made with meeting with stakeholders. Also, the group are yet to decide if a further consultation questionnaire is needed, and if needed, when it would be issued. The ATC drew members' attention to the date the funding grant needs to be spent by, 20th January 2016. The Chair asked the ATC to start to obtain quotations from printers for an A4 sized colour booklet, in preparation for a next consultation questionnaire, **action ATC**. Members discussed possible distribution methods and considered that if the next questionnaire was heavier than the last one, could grant funds be used to pay for delivery by Royal Mail, instead of hand delivery. A suggestion that the questionnaire could possibly be distributed inside the monthly Advertiser was also made. Members discussed the areas that this questionnaire could consider, with a suggestion that it gave "options" to residents to

select a preference of what their Vision would look like. Also, members commented that more detailed questions over housing would need to be included.

b) Communications:-
Note 62-15 refers.

64-15 NDP Update on appointed Planners

Members commented that it would be useful to arrange a progress meeting with Clifton Emery design Ltd., the Chair concurred with this request. It was suggested that the ATC arranges a meeting, to take place sometime over the next two weeks, to invite the planners to update regarding the progress they have made. This would also give members the opportunity to ask questions after receiving the feedback from the planners, **action ATC**.

65-15 NDP Financial Update

Grant application approved for £7,610.00. August and September expenditure £883.49 nett figure, plus additional expenditure of £400 to update the NDP website.

66-15 NDP Report to Council

Details for the Council report proposed and agreed, the ATC will obtain a short update from Clifton Emery Design to complete the report. The recent announcement of the bus depot being up for sale needs to be included, along with a statement over managing the risk of appointing the planners.

67-15 NDP AOB

a) Cornwall Expo 2015 –

Gary Davis gave a summary of an exhibition and conference event he recently attended in Newquay Airport. The event provided the opportunity to view the improvements programmes for the infrastructure of Cornwall over the next five years and how these schemes and initiatives will continue to transform and grow the business, skills and tourism industries. Gary Davis explained that whilst there he met with representatives from Penzance who are working on a similar project to Torpoint and are looking at developing a vision for their town in the future. One project they have recently taken forward was to set up in a disused shop a “pop-up shop”, which they hired for four weeks, showcasing their findings. It was noted that this is an event which Torpoint could consider running next year in Fore Street.

b) Liaison with other groups

Chris Goodman highlighted the importance of this group working alongside other local groups/organisations who may be working on projects with a similar complementary aim.

68-15 NDP Date of next meeting

Monday 9th November, 7pm, Committee Room, 4 York Road, Torpoint.
The meeting closed at 8.45pm.