



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 16th November 2015 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint. The meeting will be finished by 9.00pm

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to matters on the Agenda.**
- 3. Matters arising from the minutes of the previous meeting (5th October 2015).**
- 4. Chair's Report**
 - a) Public meeting 21st November 2015
- 5. Publicity/Correspondence - Led by the Chair**
 - a) Roadshow events update
- 6. Report from sub groups:**
 - a) Project Plan – Led by Rob White.
 - b) Communications – Led by the Chair
- 7. Update on appointed Planners – notes of the meeting held 20th October 2015.**
- 8. Financial Update** – Led by the ATC.
- 9. Report to Council** – Led by Gary Davis.
- 10.AOB.**
- 11.Date of next meeting.**

Monday 7th December 7pm, Committee Room, Council Chambers.

Open forum

Milly Southworth Assistant Town Clerk

Wednesday 11th November 2015