



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 7th March 2016 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint. The meeting will be finished by 9.00pm.

7.00pm Presentation from the Coastal Community Team - Gary Davis (Chair) and George Trubody (Vice-Chair)

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to matters on the Agenda.**
- 3. Matters arising from the minutes of the previous meeting (8th February 2016).**
 - a) Appointment of Vice Chair
 - b) Communicating the Vision
- 4. Chair's Report**
 - a) Vice-Chair of the Steering Group
 - b) Publication of the final Vision for Torpoint
- 5. Publicity/Correspondence - Led by the Chair**
 - a) Vision feedback
- 6. Report from sub groups:**
 - a) Project Plan – Led by Rob White.
 - b) Communications – Led by the Chair
- 7. Financial Update** – Led by the ATC.
- 8. Report to Council** – Led by Gary Davis.
- 9. AOB.**
- 10. Date of next meeting.**

Monday 4th or 11th April 2016 7pm, Committee Room, Council Chambers.

Open forum

Milly Southworth Assistant Town Clerk

Tuesday 1st March 2016