



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 9th May 2016 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint. The meeting will be finished by 9.00pm.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to matters on the Agenda.**
- 3. Matters arising from the minutes of the previous meeting (18th April 2016).**
 - a) Press release – Comms group
 - b) Land & Property sale – B Hobbs
 - c) Cornwall Council – training
 - d) Update on way forward with Zoe Bernard-John – G Davis/DTC
- 4. Chair's Report**
 - a) Election of Chair
 - b) Report from Vice – Chair
 - c) Publication of the final Vision for Torpoint – Parish Meeting (Town Meeting)
- 5. Publicity/Correspondence - Led by the Chair**
 - a) Cornwall Council - Training
- 6. Report from sub groups:**
 - a) Project Plan – Led by Vice - Chair
 - b) Strategic Priorities – volunteers for working groups
 - c) Communications – Led by the Sheena Morton
- 7. Financial Update – Led by the DTC.**
- 8. Report to Council – Led by Gary Davis.**
- 9. AOB.**
- 10. Date of next meeting.**

Monday 6th June 2016 7pm, Committee Room, Council Chambers.

Open forum