



## STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 6<sup>th</sup> June 2016 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint. The meeting will be finished by 9.00pm.

### AGENDA

- 1. Appoint Chair for Civic Year 2016 – 17**
- 2. Appoint Vice Chair for Civic Year 2016 – 17**
- 3. Apologies for absence.**
- 4. Declarations of interest relating to matters on the Agenda.**
- 5. Matters arising from the minutes of the previous meeting (9<sup>th</sup> May 2016).**
- 6. Publicity/Correspondence**
  - a) Cornwall Council - Training
- 7. Report from sub groups:**
  - a) Project Plan
  - b) Strategic Priorities – volunteers for working groups
  - c) Communications – Led by the Sheena Morton
- 8. Financial Update** – Led by the DTC.
- 9. Report to Council** – Led by Gary Davis.
- 10.AOB.**
- 11.Date of next meeting.**

Monday 11<sup>th</sup> July 2016 7pm, Committee Room, Council Chambers.

### Open forum

Milly Southworth Deputy Town Clerk

Wednesday 1<sup>st</sup> June 2016