



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 1st August 2016 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint. The meeting will be finished by 9.00pm.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to matters on the Agenda.**
- 3. Matters arising from the minutes of the previous meeting (6th June 2016).**
- 4. Report from the Chair**
- 5. Publicity/Correspondence**
 - a) Press release
 - b) Stand at the Carnival
- 6. Report from sub groups:**
 - a) Project Plan
 - b) Strategic Priorities – volunteers for working groups
 - c) Communications – Led by the Sheena Morton
- 7. Report to Council** – Led by the Chair.
- 8. AOB.**
- 9. Date of next meeting.**

Monday 5th September 2016 7pm, Committee Room, Council Chambers.

Open forum

Milly Southworth Deputy Town Clerk

Wednesday 27th July 2016