



TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a meeting of the Torpoint Neighbourhood Development Plan (NDP) held on Monday 1st August 2016 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

PRESENT: Gary Davis (Chair), Jon Cowd, Lisa Hocking, John Osborn, Sheena Morton, Rachel Tanner BEM, Rob White (Vice-Chair) and the Deputy Town Clerk - Milly Southworth (DTC).

34-16 NDP Apologies for absence

Apologies for absence were submitted on behalf of Eddie Andrews, Mike Briggs, John Crago (Town Mayor), Chris Goodman, Debbie Marks, Clare McCallum, Odette Norreys, Mike Pearn MBE, John Tivnan and Tony Walsh.

35-16 NDP Declarations of Interest relating to items on the Agenda

None.

36-16 NDP Minutes of the previous meeting

The minutes of the Torpoint Neighbourhood Development Plan meeting held on Monday 5th July 2016 were approved.

37-16 NDP Matters arising from the minutes

- a) The Chair offered to obtain the names of the consultee organisations from CC – **Action Chair.**
- b) Torpoint Enhancement Team – The Chair explained that Council have approved this scheme to get volunteers together to enhance the town. Rob White is planning to meet with representatives from the Friends of Thanckes Park to progress the scheme further. Website and Facebook can be used to invite the public to put forward ideas / suggestions for areas which need a tidy up and also a call for volunteers. Groups and organisations in the town may also wish to get involved. The group debated the name of the group and agreed Torpoint Tidy Up, with the aim of undertaking sustainable voluntary work in the town.

38-16 NDP Report from the Chair

The Chair suggested that a meeting or discussion with Zoe Bernard-John from Cornwall Council to assist with group with the writing of the policies may be useful. The group felt that a training session with Zoe Bernard-John would also be useful – **DTC to contact Zoe Bernard-John to arrange a session.**

Discussions from the housing policy working group continued and members talked about the various possibilities / locations for building housing in the town, to meet the numbers dictated by the Local

Plan. A member asked about whether the town council had a view on the areas being considered for property building and the Chair explained that the Town Council had the Vision for Torpoint document and therefore the Council would look to this for guidance in the future. Another member posed a question over the need for a parking space or multiple spaces when housing planning applications are submitted, however, the Chair explained parking this is not considered part of any decisions made over planning.

The Chair reported having recently attending a meeting of the local Cornwall Gateway Community Network Panel where Edwina Hannaford Cornwall Council Portfolio Holder for Planning and Phil Mason Head of Planning and Enterprise from Cornwall Council updated the panel on planning matters. The Chair explained that there were a number of policies that were being reviewed that would have an impact on future housing in Torpoint, particularly with regard to social/affordable housing, further information would be provided as the policies are finalised. The Chair also reported on the news that the St Ives Neighbourhood Plan that passed referendum is being challenged through judicial review by developers that oppose the constraints laid down for holiday homes. The outcome of this review is particularly important to our area as the Rame Neighbourhood Plan contains a similar policy.

39-16 NDP Publicity/Correspondence

a) Press release:-

The Deputy Town Clerk reported the adoption of the Vision press release has being published in Kernewek Link and the Cornish Times. Unfortunately, operational problems meant that the information did not reach the Advertiser before their copy deadline, however, it is hoped it will be published in the September issue. Permission has been given by Clifton Emery Design Ltd to use their artist's impressions with the press release.

b) Stand at the Carnival:-

Stand at the Carnival to be booked – **action DTC**. The Vision for Torpoint will be focal point of the stand, and it is hoped that some of the artistic impressions can be displayed on the boards – **action DTC**. A large map of the town could be on display again, at the front of the stand, to be agreed. Members highlighted that this was a useful opportunity to seek ideas and volunteers for the Torpoint Tidy Up scheme, questionnaires/slips of paper will be required for this – **action DTC**. Tables and chairs will be required – **action DTC**. Volunteers to 'man' the stand will be sought at the next meeting.

40-16 NDP Report from sub groups

a) Project Plan:-

The Vice Chair detailed updates already made to project plan and reviewed the document with the group. The extension to the completion of the project plan was highlighted and agreed by all. The Vice Chair to forward the updated version for full circulation – **action Vice-Chair/DTC**.

b) Strategic Priorities:-

i) Housing Policy

The current draft housing policy was dictated to the group and the members of the housing priority team are hoping to meet on two further occasions to progress the policy further. It is anticipated that a draft policy will be emailed to Zoe Bernard-John to seek further guidance and advice before progressing further with commencing any other strategic policies. The Chair thanked the working group for their efforts to date and will endeavour to attend a future meeting to provide assistance. The steering group presented an aspiration to this group - to have the housing policy ready to present to the public at this year's carnival event.

ii) Leisure Policy

The Vice Chair explained that along by Chris Goodman they had commenced a draft of the leisure policy, he added that they are expecting to add more information to it before circulation to the steering group.

c) Communications:-

Clarification of information to be uploaded to the Facebook page was provided for Lisa Hocking who agreed to keep the page regularly updated – **action Lisa Hocking**. Rachel Tanner asked to be added as admin to the page and agreed to respond to questions where possible – **action DTC**.

41-16 NDP Report to Council

Agreed to delete from future agenda – the minutes will form the report.

42-16 NDP AOB

None.

43-16 NDP Date of next meeting

Monday 5th September 2016, 7pm, Committee Room, 4 York Road, Torpoint.

OPEN FORUM

None

The meeting closed at 8.45pm.