



TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a meeting of the Torpoint Neighbourhood Development Plan (NDP) held on Monday 5th September 2016 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

PRESENT: Gary Davis (Chair), Eddie Andrews, Jon Cowd, Lisa Hocking, John Osborn, Sheena Morton, Odette Norreys, Rachel Tanner BEM and the Deputy Town Clerk - Milly Southworth (DTC).

In attendance Brian Hobbs (Councillor and Cornwall Councillor), Annette Evans and Lynne Stamp – members of the public.

44-16 NDP Apologies for absence

Apologies for absence were submitted on behalf of John Crago (Town Mayor), Chris Goodman, Debbie Marks, Clare McCallum, John Tivnan and Tony Walsh, Rob White (Vice-Chair).

The DTC presented the Chair with correspondence received today from Mike Briggs indicating his recent decision to resign from the steering group for personal reasons, wishing the group success with future efforts in developing the Neighbourhood Development Plan. Members' wished to thank Mike Briggs for his service to the committee and the Chair agreed to acknowledge his resignation, thanking him for his support – **action Chair/DTC.**

45-16 NDP Declarations of Interest relating to items on the Agenda

None.

46-16 NDP Minutes of the previous meeting

The minutes of the Torpoint Neighbourhood Development Plan meeting held on Monday 1st August 2016 were approved.

47-16 NDP Matters arising from the minutes

- a) The Chair offered to obtain the names of the consultee organisations from CC, these are apparently available from Emma Ball who delivered the NDP training – **Action DTC.**
- b) Torpoint Enhancement Team – A poster advertising this has been drafted by the Vice Chair, although some members felt that it provided a little too much information that what was needed and agreed to revise the poster before circulation/issue – **Action Rachel Tanner (BEM)/Lisa Hocking (DTC to circulate).**
- c) Pursuant to Minute 38-16NDP a workshop/session had been arranged with Zoe Bernard-John and the session was held on 15th August with the following members attending: The Chair, Chris Goodman, John Osborn, Sheena Morton and Odette Norreys; members commented that it was a

very useful session. The Chair asked the DTC to email Zoe Bernard-John to thank her for running the session – **action DTC.**

d) Pursuant to Minute 39-16 NDP b) the stand at the Carnival has been booked.

48-16 NDP Report from the Chair

a) The Chair explained that as soon as the Torpoint Tidy Up poster was finalised this would be circulated to members, published on social media and members will be asked to encourage volunteers to give their support for the scheme at the Carnival.

b) The Chair detailed a recent meeting of four Councillors from Torpoint Town Council, the Town Clerk and Deputy Town Clerk with representatives from Cornwall Council and the Localism team at County Hall, Truro. The agenda for the meeting was to consider the possible devolution of services from Cornwall Council, to Torpoint Town Council. The Chair explained councillors used the meeting as an opportunity to look at possible improvement activities for the town using evidence from the published Vision for Torpoint, work of the Neighbourhood Development Plan steering group and the Torpoint and the Rame Peninsula Economic Plan. The Chair continued that the Town Council are currently in discussions with Cornwall Council and are considering taking on the running of the library service provision in the town.

49-16 NDP Publicity/Correspondence

a) Press release:-

The Deputy Town Clerk reported the press release is expected to be published in the September issues of the Advertiser.

b) Stand at the Carnival:-

i) Vice Chair to deliver gazebo/tent to the DTC in advance of the Carnival event - **action**

Vice Chair.

ii) Vision books to be available, but not to be removed – **action DTC.**

iii) Rolling presentation to be considered – **action Chair/DTC.**

iv) Vision artwork to be displayed (now and then) – **action Chair/DTC.**

v) Suggestion slips/quick wins for Torpoint Tidy Up – **action Chair/DTC**

Members added that one of the quick wins could be a beach clean, proposed date Saturday 8th October. A working group to take this forward was suggested, to include: the Vice Chair, Rachel Tanner BEM, Lisa Hocking, Odette Norreys and the DTC – **action DTC** to co-ordinate the meeting. Volunteers for the Carnival were sought: Rachel Tanner BEM, Eddie Andrews to assist with setting up and taking down of the gazebo, Gary Davis (for some time during the afternoon), Brian Hobbs for some time during the afternoon). The DTC will check the availability of Chris Goodman – **action DTC.**

c) Social media:-

Rachel Tanner BEM indicated that she had recently sponsored the Facebook page which had then resulted in a vast increase in activity, with the page reaching over 6,000 views. In addition the DTC explained that a few comments had been made on the site which required a reply and these had been acted upon by the administrators on the page. The DTC cited an example of dog fouling which had prompted an opportunity for members of the public to report dog fouling "hot spots" in the town.

50-16 NDP Report from sub groups

a) Project Plan:-

An updated version from the Vice Chair had been circulated previously. The Chair highlighted that already three to four months had passed since the start of the writing of the housing policy and this duration of time would need to be reflected in the project plan **action Vice-Chair**.

b) Strategic Priorities:-

i) Housing Policy

The current draft housing policy was distributed to the group and Sheena Morton detailed the work completed to date. It was acknowledged that this working party had met on several occasions to draft the housing policy, yet the team felt that they sadly lacked the professional skills, knowledge and experience needed to be able to identify the key requisites of the policy and to appropriately reference the knowledge base evidence to support their judgements. The identification of where dwellings/houses in the town would ideally be located was cited as an example. The Chair, supported by Parish Map (on line), explained to members about the settlement boundary and what this means for Torpoint, and the potential policy variations that may be required in each area. This prompted debate amongst the members over the possibility/opportunity of building property on what is currently MOD land (the sports fields – known as Spicknell), bearing in mind the land owners currently have NO plans whatsoever to change the use. Discussion continued, which resulted in the members commenting that it was felt professionals with expertise are needed to write the NDP policies under close guidance from the steering group, using the Vision for Torpoint and the supporting evidence base as the knowledge base. With this in mind the Chair consulted the Councillors at the meeting, seeking their guidance on a proposal to submit to the Town Council to fund the writing of the NDP policies, which would require a budget of £10,000. Members and Councillors considered and agreed the proposal and it was therefore **recommended** that £10,000 is allocated from the Council's 2016/17 budget for this purpose. The Chair acknowledged that in order for this proposal to be resolved this work would need to be put for tender and the relevant tender documentation would need to be drafted before approval by Council.

51-16 NDP AOB

Brian Hobbs has been in discussion with Jamie Watts from The Jetty as he is considering enlarging the car park at The Jetty.

52-16 NDP Date of next meeting

Monday 10th October 2016, 7pm, Committee Room, 4 York Road, Torpoint. Agenda item for next meeting: Financial forecast.

OPEN FORUM

Annette Evans commented that it is a remarkable group who have come together for the benefit of their town and is very willing to give a helping hand in the future.

Lynn Stamp explained that having a long association with the town she is passionate about Torpoint and is also willing to give a helping hand in the future.

The meeting closed at 8.50pm.