



TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of the adjourned meeting of the Torpoint Neighbourhood Development Plan (NDP) held on Monday 10th July 2017 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

PRESENT: Councillor Gary Davis (Chair), Councillor Eddie Andrews, Councillor Chris Goodman (Deputy Town Mayor), Sheena Morton, John Osborn, Rob White (Vice-Chair) and the Deputy Town Clerk - Milly Southworth (DTC).

	ACTION
<p>17-17 NDP Apologies for absence</p> <p>Apologies for absence were submitted on behalf of Councillor Lambert Keise (Town Mayor), Cornwall Councillor John Crago, Jon Cowd, Councillor Lisa Hocking, Clare McCallum, Odette Norreys, Councillor Rachel Tanner BEM and Councillor John Tivnan.</p>	
<p>18-17 NDP Declarations of Interest relating to items on the Agenda</p> <p>None.</p>	
<p>19-17 NDP Minutes of the previous meetings and matters arising from the minutes</p> <p>The minutes of the previous meeting held on Monday 5th June 2017 were approved and the minutes of the Adjourned meeting held on Monday 19th June 2017. There were no matters arising.</p>	
<p>20-17 NDP Report from the Chair</p> <p>a) Draft Neighbourhood Development Plan consultation: -</p> <p>The Chair explained that a link to the revised and updated draft document had previously been circulated and members had been asked to check this before attending the meeting this evening. With the exception of the following two changes, which are not essential before submission:</p> <ul style="list-style-type: none"> i) Update the penultimate page of the document with reference to the settlement area to include elements of 'quarry field' previously communicated in consultation feedback; ii) Update the existing map of HMS Raleigh to clearly show the land owned by the MOD which is currently by HMS Raleigh. <p>Members wished to propose the recommendation to the town council that it adopts the draft Neighbourhood Plan document which is then submitted by the Town Council to Cornwall Council for Strategic Environmental Assessment (SEA) screening.</p> <p>b) Next steps:-</p> <p>The Chair explained that whilst waiting to hear from Cornwall Council, the steering group will need to start formalising all the knowledge and evidence base that has been gathered since commencement.</p>	Council

<p>21-17 NDP Publicity/Correspondence</p> <p>a) Press release draft NDP:- A press release to publicise the submission of the plan for SEA screening will be required, once town council approval has been sought. Action Council/DTC.</p> <p>b) Torpoint Carnival – Saturday 30th September 2017:- Members discussed and agreed to postpone a decision on whether or not to run a stall at the carnival this year, until the next meeting. Action DTC.</p> <p>c) Neighbourhood Plan Bulletin (June '17) – Cornwall Council – circulated via email – Noted.</p>	<p>Council/DTC</p>
<p>22-17 NDP Report from sub groups</p> <p>a) Project Plan:- The Vice Chair, with guidance from members updated the project plan, identifying where changes to planned dates/timings were needed.</p>	
<p>23-17 NDP A.O.B.</p> <p>a) John Osborn enquired/questioned about any prior knowledge of what an SEA involves and the possible outcomes of this; the Chair (DTC) agreed to circulate a link to a website which helps to answer the question, with the minutes. Action Chair/DTC.</p>	<p>Chair/DTC</p>
<p>24-17 NDP Date of next meeting. Monday 11th September 2017, 7pm in the Committee Room of the Council Chambers.</p>	

The meeting closed at 7.35pm.