



TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of the meeting of the Torpoint Neighbourhood Development Plan (NDP) held on Monday 11th March 2019 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

PRESENT: Councillor Gary Davis (Chair), Councillor Mrs Chris Goodman (Deputy Town Mayor), Councillor Lambert Keise (Town Mayor), Councillor John Tivnan BEM, Sheena Morton and the Town Clerk - Milly Southworth (TC).

ALSO PRESENT: Councillor Roz Baker, Councillor Steve Corbidge MBE and Councillor Keiran Moon.

ALSO PRESENT: Mr Darren Summerfield - LRM Planning Ltd. and Mr Neil Emery - Clifton Emery Design Ltd.

	ACTION
<p>18-18 NDP Introductions The Chair welcomed everyone to the meeting and introductions were made.</p>	
<p>19-18 NDP Apologies for absence Apologies for absence were submitted on behalf of Councillor Lisa Hocking, Councillor Rachel Tanner BEM and Melissa Burrow – Development Officer Cornwall Council.</p>	
<p>20-18 NDP Declarations of interest relating to matters on the Agenda None.</p>	
<p>21-18 NDP Update on the Draft Neighbourhood Development Plan The Chair explained the Town Council has approved the fee proposal from LRM Planning and are now engaging them to undertake the agreed next stages of the development of the Neighbourhood Development Plan (NDP). The Chair invited Darren Summerfield to summarise next steps:</p> <ul style="list-style-type: none"> ➤ Review the comments made by Cornwall Council, using the A3 comments sheets review and update the plan, supported by Neil Emery. ➤ Review the evidence base and then look to plug the gaps as needed. ➤ English Heritage appraisal – for the steering group to action ➤ The Plan will need to provide justification of the sites selected, demonstrating the decisions made in the plan. ➤ Housing evidence – the housing numbers will need to be updated and will include existing permissions and what has been built. The total housing numbers will need to meet the minimum requirements set by the Local Plan. Neil Emery has undertaken work on housing numbers at the Lower end of Fore Street, as part of the redevelopment of this site. ➤ Statutory documentation to progress the NDP, including Regulation 14, 15 and 16 	<p>Steering group</p>

<p>was detailed.</p> <ul style="list-style-type: none"> ➤ Early engagement with stakeholders will be required. It was suggested that a publicity event for the NDP could be joined with a similar event, in the future, which will be organised by Cornwall Council, for the redevelopment of the Lower end of Fore Street – Chair/Clerk to investigate the possibility of the two events being co-ordinated together. ➤ Evidence gathering – Clerk to start to gather and record the current evidence; Councillor Keiran Moon volunteered to assist Clerk – timescale within the next two weeks. There needs to be evidence of community engagement as well as technical documents to support the Plan. <p>The Chair sought clarity on proposed timescales for the next stages of the project, Darren Summerfield agreed to provide this.</p> <p>(Darren Summerfield and Neil Emery left the meeting at this point – the Chair thanked them for their attendance.)</p>	<p>Chair/Clerk</p> <p>Clerk/Cllr Moon</p> <p>LRM Planning</p>
<p>22-18 NDP Publicity/Correspondence</p> <p>a) Update on Cornwall Council funding and support: - The Chair explained the agreement from Cornwall Council to provide additional funding to support further work towards the completion of the Neighbourhood development plan is still in place. The Chair suggested asking Cornwall Council for permission to share the lower Fore Street redevelopment presentation with members of the steering group.</p> <p>b) Facebook page and website: - It was agreed to delay making any updates to the Facebook page at this time, until there is further progress on the Plan. The website will be updated with agenda/minutes etc.</p>	<p>Clerk</p> <p>Clerk</p>
<p>23-18 NDP Report from sub groups:</p> <p>a) Project Plan:- It was noted that since the previous meeting there was little update for the Project Plan, the timescales will led by Darren Summerfield.</p>	
<p>24-18 NDP A.O.B.</p> <ul style="list-style-type: none"> ➤ Following a question the Chair explained progress is continuing with the proposed relocation of St. Columba and Torpoint Rugby Club, to enable the site to be made available for redevelopment. ➤ The Clerk advised Clifton Emery Design has recently won the Urban design and master planning category at the national Landscape Institute awards 2018 for 'Residential Regeneration at Poole Park Road, Plymouth'. ➤ The Oil and Pipelines Agency information discussed at the last meeting to be forwarded to Darren Summerfield. 	<p>Clerk</p>
<p>25-18 NDP Date of next meeting. Monday 8th April 2019, 7.00pm in the Committee Room of the Council Chambers.</p>	

The meeting closed at 8.15pm.