



TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a **VIRTUAL** meeting of the Steering Group for the Torpoint Neighbourhood Plan held via **ZOOM** on Tuesday 23rd March 2021 at 4.30pm.

PRESENT: Councillor Gary Davis (Chairman), Councillor Mrs. Chris Goodman (Town Mayor), Councillor Miss Rachel Evans BEM (Deputy Town Mayor), Councillor Keiran Moon, Rob White (late arrival), Councillor John Tivnan BEM and the Town Clerk - Milly Southworth (Clerk).

	ACTION
<p>45-20 NDP Apologies for absence Apologies for absence were submitted on behalf of Councillor Ms Roz Baker and Sheena Morton.</p>	
<p>46-20 NDP Declarations of Interest relating to matters on the agenda None.</p>	
<p>47-20 NDP Minutes of the Steering group meetings The minutes of the previous steering group meeting held on 13th January 2021 and the Adjourned meeting held 18th January 2021 were taken as read, confirmed and will be signed in due course.</p>	
<p>48-20 NDP Review cleaned up draft document of the NDP, produced by the consultants</p> <ul style="list-style-type: none"> ➤ The steering group are very positive about the cleaned up draft document and consider the changes made to be an accurate reflection of what had been discussed over the last few months. Acknowledging that work is still needed on this 'draft', it was agreed to take any immediate comments/queries, these will be fed back to the consultants by the Clerk. ➤ P18 – question year of property builds commencing in 1945, should this be 1845? ➤ P43 – Policy TOR/4 Town Centre Retail – Fore Street photo needs to be replaced with a more up to date photo. ➤ P44 – TOR/5 Community & Leisure – delete text 'next to the Community College. The potential for this to be available for community use should be explored' regarding the provision of an all-weather pitch; add in 'for shared community use'. ➤ P46 – TOR/6 Tourism – text to be realigned in paragraph 2/3. ➤ P48 – TOR/& Community Infrastructure Levy – the text from the previous Policy (Tourism) has been incorrectly copied across, this needs to be reverted to the text from the original draft document. ➤ P50 – TOR/8 Conservation, Design and Local Distinctiveness – a reminder that this will be removed, need to incorporate the information elsewhere in the Plan. 	

<p>➤ P58 – Policy TOR/SS1 The Northern Fringe – No designation required at Horson Field. The Chairman recalled correspondence received from Antony Estate several years ago, highlighting green space protection at Horson Field is not required. In the correspondence Antony Estate clarified that should this site be used for housing development, then a suitable alternative would be provided elsewhere for sports facilities.</p> <p>(Rob White joined the meeting at this point.)</p> <p>➤ P61 – Policy TOR/S2 'Bottom End of Town' – agreed to rename 'Bottom End of Town' with 'Lower end of Fore Street.'</p> <p>➤ P95 – Appendix 3f Settlement Limit / Green Infrastructure – There was much debate about the proposed green protection sites (which have been suggested by the consultant). Remove Horson Field; consider the proposed protection at the Football Club, this would include protection of the green space ONLY, not the surrounding land/car park. Early engagement with the football club is needed. Need to ascertain the implications on the land-owner. Agreed to suggest to Cornwall Council the 'top field' at Thanckes Park is included in the protection of green spaces. The allotments and Thanckes Park are not proposed to be included.</p> <p>SUMMARY OF NEXT STEPS</p> <ol style="list-style-type: none"> 1. Return to consultant with the changes/amendments as detailed above. 2. Contact consultant lead regarding proposed green space allocations, particularly the Football Club. 3. Arrange a meeting between Antony Estates, Cornwall Council and the Football Club to consider proposals for all the proposed green space allocations. 4. Heritage Statement. 5. Evidence base. 6. A consultation will be undertaken on the key changes to the draft plan: the removal of TOR/8 Conservation Design and Local Distinctiveness, also the green space protections. This is likely to be in June 2021 and will be a combination of both virtual and actual public consultation activities. 	<p>Clerk Clerk/Chair</p> <p>Clerk/Chair</p> <p>ClIr Baker</p> <p>Clerk ALL</p>
<p>49-20 NDP An update on the collation of Evidence The Clerk is endeavouring to prioritise this work.</p>	<p>Clerk</p>
<p>50-20 NDP Correspondence/Publicity Agreed the Clerk to post an update on the NDP social media page – highlighting the aim is to consult in June 2021.</p> <p>i) Lower Fore Street re-development – Town Vitality Funding. A Town Team Advisory Group is being established and this partnership group will provide the delivery vehicle to enable the strategy for the development of Lower Fore Street to be facilitated. A Project Manager is being appointed to formulate a clear, coherent, costed plan with likely delivery partners, housing, retail, public sector requirements, along with the Police and other stakeholders.</p>	<p>Clerk</p>
<p>51-20 NDP AOB ➤ Discussed bus routes and transport.</p>	
<p>52-20 NDP Date of next meeting To be confirmed in due course.</p>	

The meeting closed at 6.00pm.