



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held in the Committee Room, 4 York Road, Torpoint on **Monday 21st June 2021 at 5.30pm.**

AGENDA

1. Introductions.
2. Apologies for absence.
3. Declarations of interest relating to matters on the Agenda.
4. Minutes of the previous meeting held Tuesday 25th May 2021 (as circulated).
5. Matters Arising from the minutes: -
 - 5.1 Terms of Reference (updated as re-circulated).
 - 5.2 Declarations of Interest Forms (for completion by non-Council steering group members).
 - 5.3 Minutes of the virtual Local Green Space protection meeting held Monday 7th June 2021 (as circulated).
 - 5.4 Recruitment / advertising for new steering group members/volunteers.
6. Update on the next steps for the development of the **Neighbourhood Development Plan.**
7. Update from the recent meeting of **Town Team Project Board**, which is supporting the delivery of the Strategic Outline Case to progress the Lower Fore Street Redevelopment Project.
8. An update on the collation of Evidence.
9. Heritage Statement.
10. Correspondence/Publicity.
11. AOB.
12. Date and time of the next meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk & RFO

Wednesday 16th June 2021