



## TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a meeting of the Steering Group for the Torpoint Neighbourhood Development Plan (NDP) held in the Mayor's Parlour, 1 – 3 Buller Road, Torpoint on Wednesday 19<sup>th</sup> January 2022 at 6.00pm.

**PRESENT:** Councillor Gary Davis (Chairman and Deputy Town Mayor), Councillor Mrs. Chris Goodman, Keiran Moon, Sheena Morton, Rob White (Deputy Chairman) (late arrival) and the Town Clerk - Milly Southworth (Clerk).

	ACTION
<p><b>34-21NDP Welcome and introductions</b> All introductions were made.</p>	
<p><b>35-21NDP Apologies for absence</b> Apologies for absence were submitted on behalf of Councillor Miss Rachel Evans BEM (Town Mayor), Councillor Mrs. Kate Ewert, Councillor Mrs. Lizeta Fellows and Councillor John Tivnan BEM.</p>	
<p><b>36-21NDP Minutes of the Steering group meeting</b> The minutes of the previous steering group meeting held on Tuesday 21<sup>st</sup> December 2021 were taken as read, confirmed and accepted.</p>	
<p><b>37-21NDP Matters arising from the minutes</b> a) Register of Interest Forms (for completion by non-council steering group members): The Clerk reported Register of Interest Forms had been completed from non-council steering group members and will be kept on file. b) Town Team Project Board – Sheena Morton to be invited to attend future meetings as substitute for Rob White.</p>	Clerk
<p><b>38-21NDP Update on the next steps for the development of the Neighbourhood Development Plan: -</b> The Chairman explained the latest version of the draft document was circulated in August 2021. All the changes will now be made by the consultant.  a) Local Green space Assessment – to agree the completed draft assessment form for 17 sites with proposed allocations: - Members discussed the local green assessment forms as completed for the 17 sites in the town, and agreed the proposal to protect the 10 sites, marked 'YES' in the document. Discussed the land within the site belonging to Torpoint AFC, highlighting a portion of this will need to be excluded on the green space map, as it is owned by a different landowner. Clerk to advise consultant about the area to be excluded from the protection. The Chairman explained the Town Council will consider and vote on protecting these green spaces, at the Council meeting scheduled for the next day. (Rob White joined the meeting during these discussions). b) Torpoint Transport Regeneration Strategy – update on next steps: - The Chairman explained, at the meeting scheduled for the next day, the Town Council will consider instructing LRM Planning to integrate the Transport Strategy into the draft Neighbourhood Development Plan.</p>	Clerk

<p>c) Heritage Assessments in relation to the Northern Fringe Allocation Site and the Town Centre Regeneration Site (draft documents as previously circulated), update on next steps: -</p> <p>The Chairman explained, at the meeting scheduled for the next day, the Town Council will consider approving the draft Heritage Assessments and instructing LRM Planning to integrate the Heritage Assessments into the draft Neighbourhood Development Plan (NDP).</p> <p>Members discussed the timing for the next consultation, either before or after submission to Cornwall Council for SEA Screening, all agreed, would prefer to undertake SEA Screening prior to the next consultation, with an aspiration to undertake the Referendum in November 2022.</p> <p>d) An update on the collation of Evidence: -</p> <p>The latest version of the two Knowledge based documents had been shared in advance, the Clerk explained further work had been undertaken since these had been circulated. Permission is being sought from Cornwall Council to include reference to the studies and project work which has been undertaken regarding the proposed development at Lower Fore Street, as well as the Passenger Ferry Jetty Feasibility Study. The Clerk is anticipating the first version of the Knowledge base to be ready to forward to the planning consultant by the end of January 2022. Keiran Moon highlighted the Swimming Pool Feasibility Study for Torpoint, should be included in the Knowledge base – Clerk to include.</p>	Clerk
<p><b>39-21NDP</b> Update on the <b>Town Team Project Board (TTPB)</b>, which is supporting the delivery of the Strategic Outline Case to progress the Lower Fore Street Redevelopment Project.</p> <p>The Chairman explained there is no further update on the TTPB, the consultant has been unwell; the TTPB will review the DRAFT Strategic Outline Case when it has been drafted.</p>	
<p><b>40-21NDP Correspondence/Publicity</b></p> <p>All agreed for an update to the community in February, when the planning consultant will be further forward with the integration of the Transport Strategy and Heritage Statements, as well as the work to proceed with the protection of green spaces. Highlighted the next Council Newsletter could include a detailed update on the work towards development of the NDP and the plans for the year.</p>	Clerk
<p><b>41-21NDP AOB</b></p> <p>None.</p>	
<p><b>42-21NDP Date of next meeting</b></p> <p>To be agreed.</p>	

The meeting closed at 6.55pm.