

Torpoint Neighbourhood Development Plan

Steering Group

May Full Council Report

Your place
Your plan
Torpoint

Group Objective

To develop a Neighbourhood Development Plan for submission to Torpoint Town Council, through in depth consultations with the town community and associated stakeholders. Identifying future land use policies in accordance with priorities identified, from public consultation, in compliance with the Cornwall Local Plan and National Planning Policy Framework

Insights

- As of 12th May there were 774 responses to the questionnaire approximately 80% were paper based.
- Over 40% of responses have come from the over 60's which make up 25% of the town population*
- Only 7% of responses from the under 30's which make up 34% of the town population*

*Torpoint Resident Age Profile Census data 2011




Achievements in month:

- Excellent effort by the data entry team to transpose all information from questionnaires exactly as it has been written
- The overall number of responses to the questionnaire
- Press coverage for the initial launch and issue of the first questionnaire

Plan for next month:

- Complete transposing of paper questionnaires into electronic format
Analyse the questionnaire responses to identify common themes and priorities.
- Tender to be completed by the Council to appoint professional town planners to support the team – Steering Group to support the compilation of tender documents and specification.
- Develop Website

Milestones

	Planned Date	Status
Initial Questionnaire deadline	15/05/2015	
Complete transposing of paper based questionnaires to electronic format	15/05/2013	
Complete Questionnaire Analysis	15/06/2015	
Publicise themes and findings from questionnaire	30/06/2015	
Appointment of professional town planners	30/06/2015	
Kick off Town Planner	15/07/2015	
Develop in-depth consultation method	15/07/2015	
In-depth consultation period August to October	30/09/2015	
Develop planning policies	15/10/2015	
Submit draft Neighbourhood Development Plan to Town Council	April 2016	

Risks / Assumptions / Issues / Dependencies

Under 30's age group continue to be difficult to engage.

Questionnaire deadline extended to 22/05/2015, with schools engaged to encourage the students and parents to complete survey. Facebook posts to be posted appealing for the U30's to have their say.

Deadline extension puts analysis and next steps under pressure to complete in time, additional voluntary support may be required to keep the programme on track.