



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 11th January 2016 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint. The meeting will be finished by 9.00pm. Representatives for Clifton Emery Design Ltd, Jillings Heynes Planning Ltd & Cornwall Council will be present and address the meeting.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to matters on the Agenda.**
- 3. Matters arising from the minutes of the previous meeting (7th December 2015).**
- 4. Chair's Report**
 - a) Vice-Chair of the Steering Group
 - b) Publication of the Vision for Torpoint leaflets and distribution of leaflets to businesses
 - c) Any further distribution?
 - d) Comments / feedback received (to date)
 - e) Plans after publication of the Vision for Torpoint
- 5. Update from the appointed Planners on the Vision for Torpoint – Clifton Emery Design Ltd & Jillings Heynes Planning Ltd**
- 6. NDP support from Cornwall Council – Zoe Bernard-John**
- 7. Publicity/Correspondence - Led by the Chair**
 - a) Mr M. A. Watkiss – Vision feedback
- 8. Report from sub groups:**
 - a) Project Plan – Led by Rob White (apologies given).
 - b) Communications – Led by the Chair
- 9. Financial Update – Led by the ATC.**
- 10. Report to Council – Led by Gary Davis.**
- 11. AOB.**
- 12. Date of next meeting.**

Monday 8th February 2016 7pm, Committee Room, Council Chambers.

Open forum

Milly Southworth Assistant Town Clerk

Tuesday 5th January 2016