



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held on Monday 7th November 2016 at 7.00 p.m. in the Committee Room, 4 York Road, Torpoint.

Following the recent tender process, representative(s) from Jillings Hutton Planning will attend this meeting to discuss "drafting the Torpoint Neighbourhood Development Plan (NDP)".

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to matters on the Agenda.**
- 3. Matters arising from the minutes of the previous meeting (10th October 2016).**
- 4. Report from the Chair**
 - a) To detail the tender process undertaken, and subsequently welcome a Jillings Hutton Planning representative to the meeting to discuss the way forward with the writing of the draft NDP
 - b) Rame Peninsula Neighbourhood Development Plan six week consultation period
- 5. Financial Forecast (Chair/DTC)**
- 6. Publicity/Correspondence**
 - a) Press release / Kernewek Link / Advertiser / Social media
 - b) Caradon Neighbourhood Watch – via email
 - c) Neighbourhood Planning e-bulletin October 2016
- 7. Report from sub groups:**
 - a) Project Plan
 - b) Strategic Priorities
 - c) Tidy up Torpoint
 - i) Logo
- 8. AOB.**
- 9. Date of next meeting.**

Monday 5th December 2016 7pm, Committee Room, Council Chambers.

Open forum