



## TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a meeting of the Torpoint Neighbourhood Development Plan (NDP) held on Monday 6<sup>th</sup> March 2017 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

**PRESENT:** Gary Davis (Chair), Eddie Andrews, John Crago (Town Mayor), Allan Glanville, Lisa Hocking, Sheena Morton, Odette Norreys, John Osborn, Rachel Tanner BEM, John Tivnan and Rob White (Vice-Chair – late arrival) and the Deputy Town Clerk - Milly Southworth (DTC).

In attendance: Tremayne Carew-Pole – Antony Estates.

The Chair welcomed all present to the meeting and introductions were made.

	ACTION
<p><b>101-16 NDP Apologies for absence</b> Apologies for absence were submitted on behalf of Jon Cowd, Chris Goodman, Clare McCallum and John Tivnan.</p>	
<p><b>102-16 NDP Declarations of Interest relating to items on the Agenda</b> a) Allan Glanville declared a non-pecuniary interest as co-Editor of the Link 2U magazine.</p>	
<p><b>103-16 NDP Minutes of the previous meeting</b> The minutes of the previous meeting held on Monday 6<sup>th</sup> February 2017 were approved.</p>	
<p><b>104-16 NDP Matters arising from the minutes of the meeting held Monday 6<sup>th</sup> February 2017</b> a) Draft Neighbourhood Development Plan consultation: - The Chair confirmed all outstanding actions had been undertaken prior to commencement of the draft Neighbourhood Development plan consultation events.  b) Local landowners /developer attend meeting: - i) Antony Estates are in attendance at this meeting ii) Huggins Marine to be invited to attend a future steering group meeting.</p>	<b>DTC</b>
<p><b>105-16 NDP Report from the Chair</b> a) Draft Neighbourhood Development Plan consultation: - The Chair reported the following consultation events/activities/responses undertaken and received:</p>	<b>DTC</b>

- Draft plan uploaded to the website – resulted in several on line comments, action to remove the opportunity for comments from the website
- The Chair reported having recently attended the third meeting of the Torpoint and Rame Peninsula Chamber of Commerce, where approximately 21 people representing local businesses attended. The Chair gave a summary of the draft NDP and showed the display boards adding that generally the feedback from the business representatives seemed positive.
- Thursday 9<sup>th</sup> February, the Chair, Rob White (Vice Chair) gave an assembly presentation to a class of Year 10 geography students at Torpoint Community College, as this subject fitted their curriculum. The Vice Chair, accompanied by John Osborn ran an information event during the lunchtime which prompted over 60 responses. John Osborn wished to thank for school for hosting the event, also the geography teacher and students who took the time to give feedback. John Osborn indicated that the some of the respondents highlighted the lack of activities to do in the town in the evening and their desire to increase the skate/ramp equipment at the skatepark.

Rob White (Vice- Chair) joined the meeting at this point.

- The Chair detailed the various consultation events: 9<sup>th</sup> Feb evening, 14<sup>th</sup> Feb afternoon and evening and 18<sup>th</sup> Feb 10am to 2pm, held at the Council Chambers, thanking all those who assisted at the events. In total approximately 130 people attended and gave feedback, the Chair explained this is similar attendance levels to a one day consultation event held in the past.
- The Chair detailed a very in-depth response from Mr Spiers – a resident living near the proposed Northern Fringe housing development.
- The Chair read the contents of the letter from Mr M A Watkiss – the comments of which were duly noted. The Chair asked the DTC to provide an acknowledgement in response.
- Antony Estates have submitted a response with their comments on the draft NDP.
- Email correspondence from Defence Infrastructure Organisation for the Ministry of Defence – received with comments and recommendations.
- Although the Library staff offered the Library as a consultation venue, this was not taken up.

**DTC**

Using an Excel spreadsheet, uploaded with all the feedback and comments (except the MOD letter) the steering group discussed and reviewed each individual comment, identified if any appropriate action was needed and subsequently identified if an amendment to the draft NDP was required. The Excel spreadsheet is appended to the minutes.

During the discussions, Antony Estates were invited to give feedback, particularly in relation to the proposed housing development on the Northern Fringe. Antony Estates gave clarity to their proposals, highlighting the development is likely to have low density housing. Antony Estates added that they anticipate holding at least two public consultation events for the local community, for the public to have their say, explaining that development is not expected in the immediate future.

<p>In conclusion to the discussion on the proposed updates/changes members <b>recommended</b> that once the changes have been made to the draft NDP, by the appointed planning consultant, the revised NDP document is then submitted to Council for adoption before being forwarded to Cornwall Council for consideration.</p>	<p><b>Council</b></p>
<p><b>106-16 NDP Publicity/Correspondence</b>  a) Press release / Link 2U / Advertiser / Social media: -  The Chair detailed an article in the Link 2U magazine; the Town Mayor questioned if this was a town council article, Allan Glanville, as Editor of the article, replied that it was written to praise the Neighbourhood Plan and was printed in the magazine free of charge.</p> <p>Website and Facebook pages to be updated, closing the consultation process. The Chair suggested adding a thank you to all those who have given their feedback on the website.</p> <p>b) Torpoint Neighbourhood Plan – Advertiser issue 424 – Mr M A Watkiss  Previously noted at minute no 105-16 NDP (a).</p>	<p><b>DTC/Lisa Hocking DTC</b></p>
<p><b>107-16 NDP Report from sub groups</b>  a) Project Plan: -  Due to the shortage of meeting time, the Chair and members agreed to review the Project Plan at the next meeting.</p> <p>b) Tidy up Torpoint: -  Rob White (Vice-Chair) suggested that Tidy up Torpoint this is now removed as a standing agenda item from this meeting, adding that he is continuing to move forward with upgrading the small area at the end of Rowe Street – action DTC.  The Chair invited Odette Norreys to explain recent activities undertaken; Odette Norreys detailed tidying up the small area at the bench end of York Road (photographs shown) indicating her wish continue to tidy up this piece of Torpoint land as an on-going project.</p>	<p><b>DTC</b></p>
<p><b>108-16 NDP A.O.B.</b>  a) The Chair explained the forthcoming visit of five judges from the RTPI SW Awards for Planning, who plan to tour the town, taking place on Monday 13<sup>th</sup> March. The tour will commence at midday at the ferry, firstly walking around the lower end of the town, up Antony Road, via Albion Court to the Council Chambers. A minibus is then booked to tour the remainder of the town, similar to the tours undertaken with the appointed consultants in the past. The Chair sought volunteers for the tour, Sheena Morton and John Osborn offered to attend. The Chair explained the “event” is concluding at the Council Chambers at approximately 2.15pm and all members are invited to join the end of the tour for a Cornish cream tea. The DTC advised the minibus charge will be £80.00.</p>	
<p><b>109-16 NDP Date of the next meeting</b>  Monday 10<sup>th</sup> April 2017, 7pm in the Committee Room of the Council Chambers.  (DTC/Secretariat unable to attend.)</p>	

The meeting closed at 9.15pm