



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held in the Mayor's Parlour, 1 – 3 Buller Road, Torpoint on Wednesday 19th January 2022 at 6.00pm.

AGENDA

1. Welcome and introductions.
2. Apologies for absence.
3. Minutes of the previous meeting held Tuesday 21st December 2021 (as circulated).
4. Matters Arising from the previous minutes: -
 - a) Declarations of Interest Forms (for completion by non-Council steering group members).
5. Update on the next steps for the development of the **Neighbourhood Development Plan** – latest version is here: [Torpoint NDP \(Draft August 2021\)](#)
 - a) Local Green space Assessment – to agree the completed draft assessment forms for 17 sites in Torpoint with proposed allocations (document as circulated);
 - b) Transport Strategy (as previously circulated) – update on next steps;
 - c) Heritage Assessments in relation to the Northern Fringe Allocation Site and the Town Centre Regeneration Sites (as previously circulated) – update on next steps;
 - d) To review and agree the draft knowledge base (draft documents as circulated).
6. Update on the **Town Team Project Board**, which is supporting the delivery of the Strategic Outline Case to progress the Lower Fore Street Redevelopment Project (Chairman).
7. Correspondence/Publicity.
8. Any other Business.
9. Date and time of the next meeting.

CF Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk & RFO

Friday 14th January 2022