

TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a meeting of the Steering Group for the Torpoint Neighbourhood Development Plan (NDP) held in the Committee Room, York Road, Torpoint on Wednesday 20th July 2022 at 7.00pm.

PRESENT: Councillor Miss Rachel Evans BEM (Town Mayor), Councillor Gary Davis (Deputy Town Mayor), Councillor Mrs. Lizeta Fellows, Councillor Mrs. Chris Goodman, Keiran Moon, Councillor John Tivnan BEM, Rob White (late arrival) and the Town Clerk - Milly Southworth (Clerk).

	ACTION
1-22NDP Welcome and introductions	
All introductions were made.	
2-22NDP Apologies for absence	
Apologies for absence were submitted on behalf of Councillor Mrs. Kate Ewert and	
Sheena Morton.	
3-22NDP Election of the Chairman for the Civic Year 2022-23	
The Town Mayor (Councillor Miss Rachel Evans BEM) called for nominations for the	
position of Chairman for the Civic Year 2022-23. The Town Mayor (Councillor Miss	
Rachel Evans BEM) proposed that Councillor Gary Davis is elected to serve as Chairman	
for the Civic Year 2022-23. Councillor Mrs Chris Goodman seconded the proposition and	
there being no other nominations the motion was put and Councillor Gary Davis was	
duly elected as Chairman for the Civic Year 2022-23.	
(Councillor Gary Davis Chaired the meeting from this point forward.)	
4-22NDP Election of the Vice Chairman for the Civic Year 2022-23	
The newly elected Chairman (Councillor Gary Davis) called for nominations for the	
position of Vice Chairman for the Civic Year 2022-23. Keiran Moon proposed that Rob	
White is elected to serve as Vice Chairman for the Civic Year 2022-23. The Chairman	
(Councillor Gary Davis) seconded the proposition and there being no other nominations	
the motion was put and Rob White was duly elected as Vice Chairman for the Civic Year	
2022-23 (in his absence).	
5-22NDP Terms of Reference	
The Terms of Reference, as previously circulated and agreed by the Town Council were	
discussed. Keiran Moon asked for the notice of meetings to be extended to 7 calendar	
days' notice and it is agreed to update the Terms of Reference for the NDP steering	
group to:	
6.2 At least seven clear calendar days' notice of meetings shall be sent to members via	Clerk/Council
the communication method agreed with, and appropriate to, each individual member,	
with the right to reduce to three clear days' notice, if required. 6-22NDP Minutes of the Steering group meeting	
The minutes of the previous steering group meeting held on Tuesday 5 th April 2022 were taken as read, confirmed and accepted.	
7-22NDP Update on the next steps for the development of the Neighbourhood	
Development Plan: -	

The Chairman explained the recent contractual issues that had occurred with the engaged planning consultant, highlighting the ongoing and regular dialogue between the Clerk with LRM Planning. The latest correspondence between the Clerk with LRM Planning highlights the town council is not permitted to engage the former planning consultant until his contractual employment restrictions cease, however LRM Planning has indicated that, under the circumstances, they will not pursue payment of any outstanding fees payable for recent work undertaken. The Chairman offered possible solutions to the next steps, highlighting the priority is ensure the Clerk works with LRM Planning to receive all the current NDP documentation from them.
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(Dob White arrived during these discussions)
(Rob White arrived during these discussions.) 8-22NDP Update on the Town Team Project Board (TTPB), which is supporting
the delivery of the Strategic Outline Case to progress the Lower Fore Street
Redevelopment Project.
The Chairman (Councillor Gary Davis) explained the TTPB had met the previous evening
and it has been suggested for the Clerk to liaise with Cornwall Council on next steps, as
support may be available. It is agreed for the Clerk to update all NDP steering group
members (via email) when it should be known whether all relevant documentation has been received from LRM Planning (latest Friday 22 nd July).
Following a question posited whether another public consultation should be undertaken
now, all discussed the outcome and implications of undertaking a consultation now and
then having to revisit again.
The Chairman highlighted the importance to the TTPB of completing the NDP and
explained the one page document which had been compiled (Clerk to circulate the document with the minutes), which summarises the work towards the Lower Fore Street
redevelopment. The Chairman continued, explaining about proposal for the future
allocation of Shared Prosperity Funding (SPF), part of the UK Government's Levelling Up
agenda and how it is anticipated the TTPB will submit an expression of interest for SPF.
Councillor John Tivnan BEM explained he (and others) are meeting with Sheryll Murray
MP this Friday to seek her support for future funding bids. Following a question posited, the Chairman gave an update on funding for the Jetty
project.
9-22NDP Correspondence/Publicity
Information will be published in due course, however, the draft NDP is not yet ready for
consultation.
10-22NDP AOB
The Chairman explained as much as possible would be given for future NDP steering group meetings.
11-22NDP Date of next meeting
To be agreed.

The meeting closed at 7.50pm.