



STEERING GROUP MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN TORPOINT

NOTICE is hereby given that a meeting of the Steering Group for the Torpoint Neighbourhood Plan will be held in the Committee Room, York Road, Torpoint on Tuesday 28th February 2023 at 7.00pm.

AGENDA

1. Welcome and introductions.
2. Apologies for absence.
3. Minutes of the previous meeting held Tuesday 24th January 2023 (as circulated).
4. Update on the next steps for the development of the **Neighbourhood Development Plan** and the Project Plan Torpoint NDP to Referendum (as previously circulated):
 - a) To update on progress with the Habitats Regulations Assessment and Strategic Environmental Assessment (DRAFT HRA as circulated/previously circulated).
 - b) To update on the draft NDP / policies and compilation of the plan and appoint contractor for completion of NDP work (fee proposal as circulated).
 - c) To update on the Knowledge base.
 - d) To plan the Regulation 14 consultation and consider appointment of survey provider (information as circulated).
5. Update on the **Town Team Project Board**, which is progressing the Lower Fore Street Redevelopment Project (Chairman).
6. Correspondence/Publicity.
 - a) Neighbourhood Planning Newsletter (Cornwall Council) – January 2023 (as circulated).
 - b) Town Council Newsletter see: <https://www.torpointtowncouncil.gov.uk/> (as distributed) – February 2023.
7. Any other Business.
8. Date and time of the next meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk & RFO

Thursday 23rd February 2023